

# Self-Drive Hire Insurance Questionnaire

This form MUST be completed by each hire and driver



|                         |  |                     |  |                                  |  |
|-------------------------|--|---------------------|--|----------------------------------|--|
| <b>Collection Date:</b> |  | <b>Return Date:</b> |  | <b>Horsebox Registration No:</b> |  |
|-------------------------|--|---------------------|--|----------------------------------|--|

**Driver Information – (Driver must be between the age range of 22 to 75 years old to be eligible to drive the horsebox)**

|                              |  |
|------------------------------|--|
| <b>Drivers/Hirer's Name:</b> |  |
|------------------------------|--|

|  |  |
|--|--|
| <b>Home Address:</b>   |  |
| How long have you lived at this address? .....Years ..... Months |  |

|                       |  |                 |                                |                 |  |
|-----------------------|--|-----------------|--------------------------------|-----------------|--|
| <b>Mobile No:</b>     |  | <b>Home No:</b> |                                | <b>Work No:</b> |  |
| <b>Email Address:</b> |  |                 |                                |                 |  |
| <b>Date of Birth:</b> |  |                 |                                |                 |  |
| <b>Occupation:</b>    |  |                 |                                |                 |  |
| <b>Nationality:</b>   |  |                 | <b>Period of UK residency:</b> |                 |  |

**Driving History & Licence Information – (You must have held your UK or EU Licence for minimum of two years)**

|   |  |
|---|--|
| <b>Country of Issue of Licence:</b>     |  |
| <b>Driving Licence Number:</b>          |  |
| <b>Date Driving Test Passed:</b>        |  |
| <b>Driving License categories held:</b> |  |

The DVLA only record motoring convictions electronically, we need a Check Code from the DVLA to check your licence details. To obtain the Check Code, please phone the DVLA on 0300 083 0013, or log in to the DVLA's Service on [www.gov.uk/view-driving-licence](http://www.gov.uk/view-driving-licence) (you'll need your National Insurance No.)

|                                      |                            |
|--------------------------------------|----------------------------|
| <b>Your DVLA One Time Use Access</b> | <b>Code:</b>               |
|                                      | <b>Valid 21 days from:</b> |

| Motoring Convictions in the last 5 Years:<br><small>(No more than 2 convictions to be eligible to drive the hired vehicle) IF NONE PLEASE STATE</small> | Date of offence | Date of conviction | Conviction Code | No of points | Fine |
|---|-----------------|--------------------|-----------------|--------------|------|
|   |                 |                    |                 |              | £    |
|   |                 |                    |                 |              | £    |
|   |                 |                    |                 |              | £    |

| What motor vehicle claims, accidents fire & thefts have you had in the last 3 years... | Date | Fault, Mine, Third Party | What Happened | Cost |
|--|------|--------------------------|---------------|------|
|  |      |                          |               |      |
|  |      |                          |               |      |

|  |                        |                |
|--|------------------------|----------------|
| <b>Have you ever been banned from driving?</b> | <b>Date of offence</b> | <b>Offence</b> |
|  |                        |                |

**Driver Medical Conditions/Disabilities – If NONE Please State NONE**

Do you have any medical conditions or disabilities that are notifiable to the DVLA? Check here for additional information <https://www.gov.uk/driving-medical-conditions>

**Medical conditions:****Declared to DVLA ?****Have you ever had insurance refused or declined?****Have you ever had insurance cover cancelled?****Has any insurer ever applied special terms to your motor insurance as a result of claims?****Have you had any non-motoring convictions?****Please provide details if answered yes to any of the above questions.****Journey Details****Dates of Hire (not to exceed 90 days)****Collection:****Return:****Reason for Hire (e.g horseshow, vet trip, stud, new horse, training)****Please provide postcodes covering from collection of the lorry to return:****If hiring for more than one day please confirm the overnight parking arrangements and address:**

- A third-party yard
- Your own premises
- Parking on the road

**Address:****Please use this space for any other information you wish to declare that may have an impact on your hire**

**DECLARATION**

1. I/We declare that the answers given (on which the underwriters will rely when deciding whether to accept the risk and in fixing the premium) are true to the best of my/our knowledge and belief and that no information has been withheld. I/We also agree that if another person has given any information on this form, he or she acted as my/ our agent for this purpose. I/We hereby consent to any information you may have about me/us being processed in accordance with the data protection notice on this form.
2. At your request a copy of this completed form will be supplied to you, provided the request is made within a period of three months after its completion.
3. Underwriter’s liability does not operate until acceptance has been notified or a Cover Note delivered to the Insured. If the Proposal should disclose any special features the Underwriters may quote special terms and they reserve the right to decline a proposal.
4. Details of full policy terms will be supplied on request.

I/We undertake that the vehicle(s) will not be driven by any person(s) who to my/our knowledge: -

- (a) has been refused any motor vehicle insurance or continuance thereof.
- (b) suffers from a notifiable condition not notified to DVLA. You are reminded that you are required by law to inform Drivers Medical Enquiries, DVLA, Swansea SA99 1TU, at once, if you have any disability (including any physical or mental condition) which is or may become likely to affect your fitness as a driver.
- (c) has during the last 5 years been convicted of any of the following motor offences: - manslaughter, causing death by dangerous driving, dangerous driving, driving under the influence of drink or drugs, failing to stop after an accident, any offence or combination of offences which resulted in suspension from driving, unless such person(s) has been declared to the Underwriters and given permission to drive such vehicle(s)
- (d) has not held a full driving licence for at least two years.

|                                 |  |                         |  |
|---------------------------------|--|-------------------------|--|
| <b>Drivers/Hirer Signature:</b> |  | <b>Date of Signing:</b> |  |
|---------------------------------|--|-------------------------|--|

| <b>Driving Licence and Identification Paperwork</b>   | <b>Document Checklist</b>   |          |  |
|---|---|----------|--|
| <p>Please indicate what type of driving licence you have been issued with and bring all parts with you on the day of hire.</p> <p>Please also bring two address proofs (such as utility bill/s, bank statement, credit card statement, mobile phone contract) that have been issued in your name at your address.</p> <p>In order to provide this hire, we will need to retain copies of your documents for 12 months. Failure to bring these documents with you, will result in you not being able to complete the hire.</p> <p><b>You will also need to review / sign the terms and conditions of hire and pay the hire fee in full before the hire may commence.</b></p> | <b>DVLA Licence holders: Pre-1998 (Paper only licence), or DVLA Photocard Licence</b>                             |          |  |
|   | <b>Non DVLA Licence holders: Please bring all parts of your licence AND evidence of convictions held/not held</b> |          |  |
|   | <b>Two Utility Bills / Proofs of Address (must be dated less than 90 days old)</b>                                | <b>1</b> |  |
|   |   | <b>2</b> |  |
|   | <b>Photo ID: Photocard Licence, or Passport, or Other (e.g. work’s ID card)</b>                                   |          |  |